



455 US Highway 31 North
Athens, AL 35611

INVITATION TO BID

Air and Surface Purifiers

This is an Invitation to Bid, and should be reviewed carefully by all bidders.

Athens City Schools will receive sealed bids for the attached specifications. All proposals must be delivered or mailed to Mrs. Serena Owsley, Chief School Financial Officer, no later than November 30, 2020 at 2:00 PM at Athens City Schools Central Office, 455 US Hwy 31 N, Athens, AL 35611. Bids and modifications received after the time set for the bid opening will not be considered.

The bid opening will be held at 2:00 PM at the Athens City Schools Central Office, 455 US Highway 31 N, Athens, AL 35611. No oral, telegraphic, email or telephone proposal modifications will be accepted. All bidders are to submit sealed bids on proposal forms furnished by Athens City Schools which are enclosed. Bids may be withdrawn prior to the time set for the bid opening, but may not be withdrawn after the time set for the bid opening. **Bids will remain in effect for 60 days from the bid opening.**

Documents required to submit with sealed bid: Bidder Response Form, Athens City Schools Immigration Form-2 pages, and E-Verify Proof

SEALED ENVELOPE SHOULD BE PLAINLY MARKED “BID FOR AIR AND SURFACE PURIFIERS” WITH “November 30, 2020 at 2:00 PM”.

There will be no pre bid meeting.

After the bid opening, and prior to awarding the contract, Athens City Schools may visit bidder and inspect the goods that are the subject of the bid.

Questions concerning this bid should be directed to Mrs. Serena Owsley, serena.owsley@acs-k12.org.

BIDDERS ARE REQUESTED TO RETAIN THESE SPECIFICATIONS, CONDITIONS AND INSTRUCTIONS FOR FUTURE REFERENCE.

I. METHOD OF AWARD

- A. The award will be made in accordance with §§ 16-13B-1, et seq. of the *Code of Alabama*.
- B. The award will be made to the lowest responsible bidder(s) meeting requirements and specifications, provided that the bid is reasonable, and that it is in the interest of Athens City Schools to accept it.
- C. Athens City Schools will select the lowest responsible bidder by taking into consideration the qualities of the commodities proposed to be supplied, their conformity with specifications, the purposes for which required, the terms of delivery, transportation charges, and the dates of delivery. Athens City Schools may also consider the bidder's past service history, past performance, serviceability of product, total cost of ownership, and experience and longevity of bidder
- D. Athens City Schools provides notice that the lowest responsible bid may be determined by using life cycle costs.
- E. Athens City Schools reserves the right to accept or reject any or all bids.
- F. Bids which show any omission, irregularity, alteration of forms, additions not called for, conditional or unresponsive bids may be rejected.
- G. Athens City Schools reserves the right to waive minor irregularities and/or informalities in bids.
- H. The decision of Athens City Schools is final.
- I. Where bids are solicited for more than one type of item/good, Athens City Schools reserves the right to select the lowest responsible bidder(s) with respect to each type of item/good, rather than with respect to the overall total for all items.

II. PRICING

- A. All prices submitted on this bid are to be delivered prices and shall not include any state or local taxes.
- B. The bidder offers and agrees to furnish any or all items written in specifications and quantity stated on the bid and delivered with specification included.

III. QUANTITY

The quantities of items specified are based upon a minimum of 10 large Air and Surface Purifier covering 20,000 square feet and a minimum of 25 small Air and Surface Purifier covering up to 3,000 square feet.

IV. BACK ORDERS

If items are out of stock, Athens City Schools will be notified as early as possible, preferably in writing. Excessive backorders may be cause for cancellation of the contract.

V. CANCELLATION

No item in this bid is to be canceled without prior consent of Athens City Schools.

VI. DEFAULT

A. If at any time the vendor makes a delivery that is not in accordance with bid specifications without consent of Athens City Schools, such delivery shall constitute grounds for the cancellation of the contract.

B. Athens City Schools reserves the right to cancel and void any contract of delivery, without penalty to Athens City Schools, if the delivery cannot be made on the specified delivery date.

C. In case of default by the successful bidder, Athens City Schools may procure the articles or services from other sources and hold the contractor responsible for any excess cost occasioned thereby.

D. **ANY VENDOR ISSUING ANY TYPE OF GIFT, PREMIUMS, OR OTHER TYPE OF FAVOR TO ANY EMPLOYEE OF ATHENS CITY SCHOOLS SHALL CONSTITUTE GROUNDS FOR THE CANCELLATION OF THE CONTRACT AND SHALL BE EXCLUDED FROM THE MAILING LIST OF ALL PURCHASES MADE BY ATHENS CITY SCHOOLS.**

VII. SUBSTITUTIONS

Any bidder wishing to supply alternate equipment other than specified shall submit a request for substitution detailing the alternate equipment to Athens City Schools on the day of the bid.

VIII. CHOICE OF LAW AND FORUM SELECTION CLAUSE

All bidders must agree that this contract is made and entered into in Limestone County, Alabama and that all services, materials and equipment to be rendered pursuant to any resulting contract are to be delivered to the Athens City Board of Education in Athens, Alabama. The interpretation and enforcement of this Agreement will be governed by the laws of the State of Alabama. The parties agree that jurisdiction and venue over all disputes arising under this Agreement shall be the Circuit Court of Limestone County, Alabama.

SPECIFICATIONS

The Successful Bidder must provide Large Air and Surface Purifier:

Large Air and Surface Purifier

These Large Air and Surface Purifiers are intended to be used for the health and safety of our Athens City School students and employees.

The Large Air and Surface Purifiers must satisfy these additional specifications:

Electrical	Input voltage: 120 V, Power Consumption: 172W
Mechanical	Motor: 1.45A, Airflow Rate: 300 CFM
Coverage	Up to 20,000 square feet
Warranty	3 year
Future Discount	Discount for future maintenance supplies for the unit

Must include the following or equivalent:

- **Designed to destroy SARS-CoV-2 (COVID-19), MRSA, E. coli, mold and fungi, VOCs, smoke, odors and many other dangerous contaminants on shared surfaces and in the air.**
- **Destroys 99% of surface and airborne contaminants within a reasonable time frame.**
- **Powerful and safely works to clean the indoor environment.**
- **Reduces airborne contaminants and allergens that can trigger asthma and allergy symptoms.**
- **Must be portable.**

Shipping and Delivery must be included.

PRICE TERMS

PAID IN A TIMELY MANNER AFTER COMPLETED DELIVERY.

PRODUCT LITERATURE

Bidders shall submit with the bid, the latest printed literature and detailed specifications on the goods/equipment they propose to furnish to Athens City Schools. The literature is for informational purposes only, and shall be used to help determine a product's conformity with the specifications and the purpose for which the goods/equipment are required.

WARRANTY DATA

Bidders should submit warranty information with their bid. The products must have at least a three (3) year warranty, with reasonable and customary terms. A discount on future routine maintenance supplies is required.

Small Air and Surface Purifier

These Small Air and Surface Purifiers are intended to be used for the health and safety of our Athens City School students and employees.

The Small Air and Surface Purifiers must satisfy these additional specifications:

Electrical	Power consumption: 43 W Max, Input voltage: 100 – 240 VAC; 50/60 Hz external power supply; DC 24 Volts; 1.5 Amps Max
Mechanical	Nominal Airflow Rate: 40-60 CFM Fan
Operating Temperature	34 – 100 degrees F
Coverage	Up to 3,000 square feet
Warranty	3 years
Future Discount	Discount for future maintenance supplies for the unit

Must include the following or equivalent:

- Reduces airborne contaminants and allergens that can trigger asthma and allergy symptoms.
- Destroys over 99% of all surface and airborne contaminants faster.
- Purifies surfaces and air, removes VOCs, smoke and odors
- Must be portable.

PRICE TERMS

PAID IN A TIMELY MANNER AFTER COMPLETED DELIVERY.

PRODUCT LITERATURE

Bidders shall submit with the bid, the latest printed literature and detailed specifications on the goods/equipment they propose to furnish to Athens City Schools. The literature is for informational purposes only, and shall be used to help determine a product's conformity with the specifications and the purpose for which the goods/equipment are required.

WARRANTY DATA

Bidders should submit warranty information with their bid. The products must have at least a three (3) year warranty, with reasonable and customary terms. A discount on future routine maintenance supplies is required.

All prior specifications are intended and provided solely as a general and non-exhaustive expression of the intent and purpose of Athens City Schools regarding this bid; said specifications should be so considered by the bidders. Any use of specific names or brands is not intended to restrict the bidder or any seller or manufacturer, but is solely for the purpose of indicating the type, size and quality of materials, product services, or equipment best suited for Athens City Schools, and bidders may submit bids on products equal to or better than any brand name or equipment specified. Accordingly, the bidder admits and agrees that said specifications are not complete in every detail and that the work and materials not indicated or expressly mentioned in said specifications, but which are reasonably necessary for the full and faithful performance of the item(s) bid in accordance with the full and faithful intent, will be included in the bid and incorporated in the work by the bidder and at the bidder's sole expense, the same as if indicated and specified.

IMMIGRATION FORM

ATHENS CITY SCHOOL SYSTEM – COMPLIANCE WITH SECTION 31-13-9 OF THE CODE OF ALABAMA

Section 31-13-9 of the *Code of Alabama*, as amended (see Alabama Act No. 2012-491) (the “Act”) is applicable to all contracts entered into with the Athens City Board of Education via a competitive bidding process.

Be advised that as a condition for the award of any contract that is competitively bid and awarded by the Athens City Board of Education to a business entity or employer that employs one or more employees, the Act requires that the business entity or employer shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama.

Be further advised that as a condition for the award of any contract that is competitively bid and awarded by the Athens City Board of Education to a business entity or employer that employs one or more employees within the State of Alabama, the Act requires that the business entity or employer shall provide documentation establishing that the business entity or employer is enrolled in the E-Verify program. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations.

Information about "E-verify" can be found at web address: <https://e-verify.uscis.gov/enroll> and the program is operated by the United States Citizenship and Immigration Service Bureau of the United States Department of Homeland Security to verify information of employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603.

Be further advised that the Act requires that any subcontractor, on a project paid for by a contract that is competitively bid and awarded by the Athens City Board of Education, shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama and shall also enroll in the E-Verify program prior to performing any work on the project. During the performance of the contract, the subcontractor shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. A business entity or employer who has been awarded a contract with the Athens City Board of Education through a competitive bidding process should maintain records of such compliance in case verification is required by the Athens City Board of Education or a law enforcement agency.

Failure to comply with these requirements may result in breach of contract, termination of the contract or subcontract, termination of employees, and possibly suspension or revocation of business licenses and permits in accordance with the Act, among other things.

All bidders must complete the following information and return this form with their bid information.

1. Are you a business entity or employer that employs one or more employees within the State of Alabama?

No

Yes, and I have enclosed documentation along with this form establishing that I am enrolled in the E-Verify program. If you answered “Yes,” then you must provide such documentation with this form. A copy of your E-Verify Memorandum of Understanding is acceptable documentation.

Return this form with bid submittal.

2. Pursuant to the Act and by operation of law, the following provision shall be incorporated into any contract that is awarded by the Athens City Board of Education as a result of this competitive bid process, regardless of whether or not the same is expressly set forth in the written documents relating to such contract:

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ and unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

I represent and affirm that my response to #1 above is true and correct, that I fully agree and accept the statement in #2 above, and that the Athens City Board of Education may fully rely on the same. I also acknowledge that I have received notice of and reviewed all of the information contained in this document.

If Bidder is a Business Entity

Name of Bidding Party: _____

Signature: _____

Printed Name of Signatory: _____

Its: _____ (Position)

Date: _____

If Bidder is an Individual

Name of Bidding Individual: _____

Signature: _____

Date: _____

Return this form with bid submittal.

Athens City Schools
455 US Highway 31N
Athens, AL 35611

Bidder Response Form

This Bidder Response Form must be completed by the bidder, and delivered to Mrs. Serena Owsley, no later than **November 30, 2020 at 2:00 PM** at Athens City Schools Central Office, 455 US Hwy 31 N, Athens, AL 35611. Bids and modifications received after the time set for the bid opening will not be considered.

Large Air and Surface Purifiers

We propose to meet or exceed the above specifications for the above large air and surface purifiers for the unit price of:

Price Terms: \$_____

Manufacturer: _____

Model: _____

Delivery Timeframe: _____

Small Air and Surface Purifiers

This small air and surface purifiers are intended to be used to support the health and safety of our students and employees.

We propose to meet or exceed the above specifications for the above large air and surface purifiers for the unit price of:

Price Terms: \$_____

Manufacturer: _____

Model: _____

Delivery Timeframe: _____

Return this form with bid submittal.

Bidders are required to submit bids for both (2) of the above items.

Bidders may submit bids based on products/items that do not precisely meet specifications. However, all bids must substantially conform to the specifications in order to be acceptable. If a Bidder submits a bid based on a product with exceptions to any specification, the bid response must include additional cutsheet listing each exception to the specifications. Bids that materially conflict with the specifications, or do not substantially conform to the specifications, or have excessive exceptions (especially when the item specified is available from the manufacturer or aftermarket and the dealership chose to leave it off to reduce the cost of its equipment) will not be accepted. Athens City Schools retains the sole discretion to evaluate and determine a bid's conformity with specifications.

Return this form with bid submittal.

Each bid must give the full business address of the bidder and must be signed by him/her with his/her usual signature. Bids by partnerships must furnish the full names of all partners and must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and designation of the person signing. Bids by corporations must be signed with the legal name of the corporation followed by the name of the State of Incorporation and by the signature and designation of the president, secretary, or other person authorized to bind it in the matter. The name of each person shall also be typed or printed below the signature. A bid by a person who affixes to this signature the word "president," "secretary," "agent," or other designation without disclosing his principal, may be held to be the bid of the individual signing. When requested by Athens City Schools, satisfactory evidence of the authority of the officer signing in behalf of the corporation shall be furnished.

The undersigned agrees to furnish the goods/services specified above for Athens City Schools in the invitation to bid, and certifies that it will meet or exceed the specifications called for. The undersigned has read all information pertaining to this bid and has resolved all questions. It is also understood and agreed that all prices quoted are F.O.B. described in the bid documents and specifications.

The undersigned also affirms he/she has not been in any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid at a fixed price or to refrain from bidding or otherwise.

Documents required to submit with sealed bid: Bidder Response Form and Athens City Schools Immigration Form-2 pages and E-Verify Proof.

Witness our hands and seals this _____ day of _____, 2020.

If Individual

Name of Individual or Partnership

Name of Partner - Print

Name of Partner – Print

Print Name of Authorized Representative

Signature of Authorized Person

Address

Phone Number: _____

Fax Number: _____

Email Address: _____

Return this form with bid submittal.

If Corporation or LLC

Name of Corporation or LLC

State of Incorporation

Print Name of Authorized Representative

Signature of Authorized Person

Address

Phone Number: _____

Fax Number: _____

Email Address: _____

Return this form with bid submittal.